



**Basketball England**  
**Audit, Finance & Risk Sub-Committee**  
**Meeting Minutes – 30<sup>th</sup> September 2025**

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**Attendees:**

Chris Walsh (CW), AFR Chair  
Dan Burnell (DB)  
Nigel Walker (NW)  
Joel Baynes (JB)  
Naomi Walsh (NW<sup>h</sup>) notes

**Apologies:**

None

**Welcome & Introductions**

**Conflicts of Interest**

None to share.

**Previous Meeting's Minutes**

The committee agreed the minutes from the previous meeting held on 1<sup>st</sup> September 2025 were an accurate account.

**Matters Arising**

Risk Register review

JB and CW reviewed the register and have shared this with NW. NW raised it at the last EMT meeting, asking each lead to review the register's accuracy for their relevant areas and consider if it can be simplified. Responses are due this week and NW will share the revised register with this committee by Friday 3<sup>rd</sup> October.

**Action** – AFR committee to review the re-worked register ahead of the next Board meeting on 15<sup>th</sup> October.

Terms of Reference

The group agreed to some minor revisions to the AFR Committee's Terms of Reference including updating job titles and revising the wording around the composition of the group to match that of Sport England's Code of Sports Governance guidance.

**Action** – At the next Board meeting, CW and JB to enquire whether someone would like to join the AFR Committee.

**Action** – NWWh to make the agreed revisions to the Terms of Reference.

## **Finance Report**

The company's cashflow is in a positive position and BE will shortly begin to draw down Sport England funding. A clear plan is required for the next financial year taking into account funding and increased costs so that the new Finance Manager (recruitment underway) will have a complete picture. CW commended DB for the progress made with historical financial matters and the robust systems and approvals he has put in place.

## **Risk Register**

The group proposed the following items are included in the risk register:

- Timescales for the incoming CEO.
- Super League Basketball
- FIBA taskforce
- Any ongoing legal matters

NW and DB updated CW on the Regions and Development Grant with all regions having been asked to provide invoices by 1<sup>st</sup> October and payment to be made by 17<sup>th</sup> October.

In light of recent cyber-attacks on organisations, JB stated the importance of cyber security being monitored through the risk register. In a recent meeting with Marc Dring, regular penetration testing was proposed to mitigate risks.

## **AOB**

It was suggested that the Risk Register is transferred to Monday.com with access granted to CW and JB, allowing them to review it ahead of each AFR meeting.

**Action** – Risk Register to be transferred to Monday.com.

**Action** - CW and NWWh to discuss the format of the committee's presentation to the Board once the Risk Register has been added to Monday.com.

## **Next Meeting**

The next AFR sub-committee will be held on Wednesday 5<sup>th</sup> November 2025 at 11.00am

## **Summary of Actions**

| Action                                                                                                                | Owner | Deadline |
|-----------------------------------------------------------------------------------------------------------------------|-------|----------|
| 1. DB to update the group following his meeting with Sedulo on Friday 3 <sup>rd</sup> October.                        | DB    | 07/10/25 |
| 2. The committee will review the re-worked risk register ahead of the next Board meeting on 15 <sup>th</sup> October. | All   | 15/10/25 |

|                                                                                     |            |          |
|-------------------------------------------------------------------------------------|------------|----------|
| 3. CW and JB to ask the Board whether someone would like to join the AFR Committee. | CW/JB      | 15/10/25 |
| 4. NWh to make the agreed revisions to the AFR Committees Terms of Reference.       | NWh        | 10/10/25 |
| 5. Risk Register to be transferred to Monday.com                                    | Marc Dring | 15/10/25 |
| 6. CW and NWh to discuss the format of the committee's presentation to the Board.   | CW/NWh     | 15/10/25 |